



BOOTH CLEANING REQUEST

Original Order Form and payment in full must be ordered by **Monday, July 27th, 2009** to take advantage of the advanced rate. Please Fax or Mail order form to:

Fredericksburg Expo Center
 2371 Carl D. Silver Parkway, Fredericksburg, VA 22401
 Attn: Casey Silversmith
 Phone: 540-548-5555 x 108 Fax: 540-548-0552

Show: 2009 TriCon Show Dates: August 11th - 13th, 2009				
Company Name:			Phone No:	
Address:		City:	State:	Zip:
Ordered by:				
Credit Card Information: () VISA () MC () AMEX () DISCOVER				
Name as it appears on Credit Card:				
Credit Card Number:			Expiration Date:	
Authorizing Signature:			Date Authorized:	
Cleaning Services				
	Total Sq. Ft.	Rate per Sq. Ft.	Total # of Show Days	TOTAL amt.
A. Nightly Cleaning Service _____ @ \$.16/sq. ft. X _____ \$ _____ Carpet vacuumed, floor swept, wastebasket emptied. Service starts on the final night of move-in and is provided <i>nightly</i> after show closing. Service ends the night before closing.				
B. One-Time Cleaning Service _____ @ \$.20/sq. ft. X _____ \$ _____ Carpet vacuumed, floor swept, wastebasket emptied. Service is provided ONLY the night before show opening.				
C. Carpet Shampoo _____ @ \$.35/sq. ft. X _____ \$ _____ Service is provided ONLY the night before show opening Shampoo mechanically extracted with solution, overnight air dry. No guarantee on stain removal or on liability for damage. Service available ONLY with <u>14 days prior notice</u> .				
<ul style="list-style-type: none"> • Orders received later than Monday, July 27th, 2009 through the first show day will be assessed \$30.00 late charge 				
			Late Fee:	\$ _____
			Total Amount Due:	\$ _____
For Fredericksburg Expo Center Use Only				
Received By:				
Payment Type:	Visa	MC	AMEX	DISCOVER
				Auth #
Check Number and Amount:				