



TriCon '09  
August 11 - 13, 2009

## MOVE-IN / OUT INSTRUCTIONS

### Move-In & Move-Out times / Show Schedule:

Monday	08/10/09	9am- 5pm	Exhibitor Move In
<b>NO EXCEPTIONS.... EVERYTHING MUST BE MOVED IN BY 5:00pm on MONDAY 08/10/09</b>			
Tuesday	08/11/09	7 am - 7 pm	Show Hours (Exhibitors may enter at 6:30 am)
Wednesday	08/12/09	7 am - 7 pm	Show Hours (Exhibitors may enter at 6:30 am)
Thursday	08/13/09	7 am - 1 pm	Show Hours (Exhibitors may enter at 6:30 am)
Thursday	08/13/09	1 pm - 7 pm	Exhibitor Move-Out

### Check-In Procedures:

**Booth & Bulk spaces must be paid in full PRIOR to move-in day.  
Vendors who owe payment will not be allowed to move in.**

- Check-In at registration **before** moving in any exhibits.
- An Expo Center representative will give you parking instructions and will direct you to the appropriate load-in doors. **Please dress weather-appropriate!**

### Move-In Details:

- **PLEASE SEE SHOW MANAGEMENT FOR PARKING INSTRUCTIONS.**

### Move-Out Details:

- All 10x10 booth spaces must be empty by 7pm on Thursday, August 13th, 2009.
- **All exhibitors must be off the premises by 7 pm on Thursday, August 13th, 2009.**

**DISPLAYS AND PRODUCTS MUST STAY ASSEMBLED UNTIL THE END OF THE SHOW.**

**DO NOT PACK UP EARLY!!!!**

Vendors who start to pack up PRIOR TO 1PM ON Thursday will jeopardize their eligibility for future events.